

CROFT YARPOLE & LUCTON PCC MEETING Minutes

6th March 2025 at 7.15 pm: St Leonards

	Mins	
1	Welcome & Opening Prayer Chair: Present: Morwenna Lloyd; Ruth Elphick; Oliver Elphick; Gordon Ewing; Rose Jenkins ; Sue Smith; Revd Matthew Burns; Jane Higgins Apologies: David Nightingale; Val Ainsworth	
2	Discussion. ACPM Format, PCC post ACPM incl PCC Point of contact post ACPM. 11 th May , short service at start. Service , tea & cake	
3	Minutes of previous meeting approved Matters Arising: Richard – new shed roof, has found some 2 nd hand material that should suit. In progress Ollie & Matthew – Find list of burial plot reservations to date – we shall only record those reservations for which we have received payment Ollie – dispose of folding chairs - all gone. Matthew – updates on Licence to Occupy. No update. PCC will take no further action on this until advised otherwise. Earl Mortimer art exhibition, Ian Mortimer visit, Lent course – not this year. Maunday Thursday service : 6 pm St. Leonards : Whatsapp group for all Parishes to let them know whats going on. Plus advertise more on community whatsapp group Jane, Ollie, Sandy – suggestion re spiritual banners. In lieu of this we are getting the churchyard plan framed. Proposal to pay half of bill with Living History. Proposed Gordon Ewing; seconded Ruth Elphick. Ollie, jane and Matthew will meet re spiritual posters. Gordon – service in progress notice. New suggestion – when doors are automated (we now have unconditional faculty for automating of the doors). Use flexi notice . “Please be respectful : Service in progress: All welcome” Val talk to Steve Hart re mending bench in Burial Ground and raising organ seat. All done. Suggested donation of £20 as a thank to you to mens Shed Val & Matthew approaching local schools re production of seasonal posters for display. Richard will make a free-standing display of 3 doors – in accordance with Vals instructions. Maybe leave out Earl Mortimer for now. All – clear out of vestry - pending Jane – 4 th Sunday list for rest of year, - Jane needs contact details of all those who can do. Get NT to publicise Easter service proposal re temporary fix for Croft floor into a report for next PCC – report attached at end. Jane will talk to Stephen Challoner to progress this production of a guide book for Croft. Jane has begun work on this with section headings– see attached Church Warden report	
Decisions		
4	1. New Shed, next steps. Plans now submitted. Money is already in place from restricted funds. Supplier will erect shed. Faculty will be submitted once planning permission is received.	
Discussions		
5	1. Wall murals next steps. We now have the drawings. Barry is happy to co-ordinate the printing. & History Festival display. Request oin whatsapp group if anyone can make the frames.	

	<ol style="list-style-type: none"> 2. History Festival. 10-18th May. Group will be called together re presentation of church display material. 22/23rd March? 3. Gordons letter to King, sadly he cant make it but warm response. 4. Worship matters : <ol style="list-style-type: none"> a. More help for Be Still? Jane willing if we change to a Thursday b. 4th Sundays time of service – changing to 10.30 from 9.30 from April. c. How can we promote our events more - whatsapp 														
Updates															
6	<ol style="list-style-type: none"> 1. Diocese/Deanery Activity update – Matthew Nothing to report 2. Treasurer Report : Sue has circulated the figures already w e have lost a number of subscribers but we do need to attract new donors. Before quinquennial Croft – glass under the Organ. Nancy Morgan might be able to advise. 3. Church Warden Report: Oliver & Jane Needs to be a regular check around the church 4. Burial /Churchyard matters <ol style="list-style-type: none"> a. Wilde application - resolved b. Churchyard plan display – ordered 5. St. Leonards Management update – Display Boards could be resolved with Cork tiles and a new piece of Perspex.. Jane may have perspex. 6. Croft Chapel Update – see attached report 7. Safeguarding report ; See report attached. No safeguarding concerns raised since last PCC. Safeguarding training has been delivered to a number of members of PCC. Both Jane and Val have completed level 1 training and are booking further courses. 8. Joint Council report; Need to nominate someone for Joint Council at ACPM 														
7	<p>Any Other Business Correspondence & Forthcoming Events</p> <ol style="list-style-type: none"> 1. 20th anniversary of the formal start of Yarpole shop as a community run venture. Friday April 25th, 4-6pm PCC Invited 														
8	<p>Notification of Forthcoming meetings/ events</p> <p>PCC Meetings June 12th : Sept 4th : Nov 6th : Jan 8th : March: 5th</p> <p>4th Sundays</p> <table border="1"> <tr> <td>March</td><td>Sue Russell</td></tr> <tr> <td>April</td><td>Marion or james Forrester</td></tr> <tr> <td>May</td><td>Marion or james Forrester</td></tr> <tr> <td></td><td></td></tr> <tr> <td></td><td></td></tr> <tr> <td></td><td></td></tr> <tr> <td></td><td></td></tr> </table>	March	Sue Russell	April	Marion or james Forrester	May	Marion or james Forrester								
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Accounts Jan 2025

CCLA	Charities Deposit Fund	Pierrepoint Ecclesiastical			£ 107.16
CCLA	Charities Deposit Fund	PCC Yarpole			£ 53,847.81
	CBF	Bell Tower Fund			£ 2,886.07
CAF	CAF Bank	Croft with Yarpole and Lucton		Reconciled	£ 29,490.86
			General Funds	£ 15,952.19	
	As at end Jan 25	Restricted Funds	Cupola	£ 193.37	
	As at end Jan 25	Designated Funds	Cupola	£ 4,066.42	
	As at end Jan 25	Pre 2024	Parishioner	£ 1,748.86	
		Post 2024	Parishioner	£ 2,250.62	
	As at end Jan 25		Burial Ground	£ 4,694.40	
	As at end Jan 25		Chancel	£ 585.00	
	As at end Jan 25		Reconciled	£ 29,490.86	

Income	Parish Giving	£ 317.91	Expenditure	Parish Offer	£ -
	Regular Givers	£ 105.00		Team Ministry	£ 140.00
	Sum up	£ 148.33		Yarpole Exp	£ -
	Yarpole Collection	£ 10.00		Croft Exp	£ -
	Yarpole Wall Boxes	£ 206.46		A/c Fee	£ 5.00
	Tithe Income	£ -		Croft Insurance	£ 122.43
	Croft Collection	£ 10.00		Croft Elec	£ -
	Croft Wall Box	£ -		SLM	£ 420.00
	GWD box at Croft	£ 110.01		Donations	£ -
	Elect from Croft Castle	£ -		Third Party Funds	£ 219.16
	HMRC	£ -		Fete	£ -
	Fundraising	£ -		Burial Ground	£ -
	Contra to SLM	£ -		Contra to SLM	£ -
	Legacy/interest	£ 15.90		Flower Fund	£ -
	Assigned Fees	£ -		Croft	£ -
	Third Party Funds	£ 219.16		Parishioner	£ 323.00
	B Ground	£ -		Legacy	£ -

	Fete and Flowers	£ -			£ -
	Parishioner	£ 395.00			£ -
	Fund Raising Croft Res				£ -
	Fund Raising Croft Designated	£ 36.68			
	Interest	£ -			
	Total	£ 1,574.45			£ 1,229.59

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Church Wardens report (Croft)

Floor of the Nave

Jane has put together a proposal of how we might safely cover the nave floor see attached.



Suggested covering
for medieval tiles at C

Guide Book

Jane is in the process of putting together a draft guide book and has spent time in the church taking photos and identifying items of interest that could be included in a guide. One thing she did note is that there are two brass information plaques in the Church, which would benefit from cleaning, which should make them more obvious and easier to read for visitors. Jane is happy to do this.

Attached is an outline of the sections that might appear in a guide, including the first section that Jane has completed.



History of St Michael
and All Angel.docx

Window Glass under Organ Loft

There are sheets of old window glass under the Organ loft they are very dirty and bit mangled in places, but they look like some of the side windows in the church. Some of the glass in the side windows in the nave is apparently 14th Centry, so I ownder how old the glass that has been taken out is. It would be good if a group of us could get them out and have a look at them, as it might be worth putting some of it on display in the church.

Training

Jane has signed up for training on the 29th March “Caring for your church building”, which is aimed to help Churchwardens in their role.

LEOMINSTER TEAM

MEETING OF PARISH SAFEGUARDING OFFICERS

Thursday 30th January at 7pm in The Forbury, Leominster

Present: Fr Guy Cole, Rev Mark Long, Rev Fiona Honeysett, Carl Steventon (DSO), Lisa Anderson (Assistant DSO), David Southern (Hatfield), Diane Thomas (Humber), Angela Cooke (Kimbolton with Hamnish), Ceri Hibbert (Leominster), Dave Round (Middleton-on-the-Hill), Fiona Foster (Bockleton)

- 1. Welcome and introductions:** Ceri thanked everyone for coming to the meeting.
- 2. Apologies :** Received from Liz Brasnett (Leysters), Mark Simmonds (Brimfield), Lucie Hounslow (Orleton)
- 3. Minutes of last meeting** – the minutes were agreed.

4. Matters arising

Shared space on google: this is being set up. An email will be sent out when it's completed. It will give everyone the ability to both read and update documents.

5. Update from DSO

Carl gave an update on the Makin report. The publication had led to an increase in reporting of current and historic safeguarding concerns. The risks identified in the report are being investigated. No one in the Hereford Diocese was named in the report. At the feedback meeting held in the Diocesan offices, it was stressed that the safeguarding failings were all at organisational level: no failures at parish level have been identified in any of the recent reports. Regardless, PSOs have been left feeling let down. At General Synod there will be further discussion on the future of Safeguarding. The Bishop with responsibility for Safeguarding is recommending option 4 – total independence.

Carl explained changes in the Diocesan safeguarding team. Rachel is moving to the Comms team, so an admin post has been advertised, covering both general admin and support specifically for the Youth Hub.

Carl has proposed that the Priory trial managing the DBS process directly – this is the model many dioceses use. DBSs are necessarily complicated but there are some free online workshops – Lisa to send out a link. Also look at the FAQs on the diocesan website.

6. Parishes without a PSO

Currently the parishes in the team without a PSO are Docklow, Eyton, Hope-under-Dinmore, Monkland and Puddleston. If that list is wrong, please let us know.

7. Engagement of reluctant PCCs

How can we best engage with PCCs who are resistant to safeguarding? Especially challenging for small parishes who struggle to find a full set of officers and PCC members. Mandating DBSs and training can provoke people to walk away. Some are using Fit & Proper Person declarations as a first step. Is focussing on training and discussions around safeguarding a better place to start than DBSs? Training the PCC as a group to enable them to discuss safeguarding? Ceri is happy to facilitate Basic and Foundation training (C0 and C1). There are also some in person training sessions scheduled on the website.

Any success stories re engagement please share!

8. Training

Worries about the Leadership training were shared. People are intimidated by the workbook – some have walked away from the role because of the requirement to complete it. Carl and Lisa stressed that the workbook gives a flavour of what is covered on the course, and they do not consider the submission in advance to be mandatory. They still would like to see the reflection after the course. Everyone agreed that the Leadership training itself is very good.

The training diary up until June is on the website. The Domestic Abuse course is also on there (can be done online).

PSOs should complete Domestic Abuse and Safer Recruitment as well as Leadership. PSO Induction dates will soon be going onto the training diary.

Carl to send Ceri the updated training presentations

9. APCM and Safeguarding

The report to the APCM needs to have a statement on safeguarding, confirming the adoption of the safeguarding policies of the House of Bishops – basically the signed safeguarding statements we should all have on display.

10. AOB - none

11. Date of next meeting

May in one of the western parishes – to be confirmed.

Thanks and appreciation for the work that PSOs do were expressed.